CANADA VISA REQUIREMENT

Visa Fee & Processing Fee **PHP: 17,800**

**GENERAL REQUIREMENTS:**

* Duly accomplished and signed application form - IMM5257 (must be fully completed, dated and signed. You must answer every question. If not applicable, write N/A)
* Duly accomplished family information form - IMM 5707
* Duly accomplished document check list -IMM 5484
* Two passport sized colored picture (white background)
* Original valid passport (6 months valid) and old passport within 10 years
* Original personal bank certificate (must include account type, current balance, account opening date, 6 months average daily balance).
* Original bank statement or certified true copy of passbook for the last 6 months
* Any additional relevant documentation (last 2 pay slips, property titles, proof of pension, investments, etc.)
* Copy of recent personal income tax return
* Hotel booking confirmation
* Roundtrip airline ticket reservation
* Detailed itinerary during your trip

**SPECIAL REQUIREMENTS**

**FOR EMPLOYEES**

* Original employment certificate (must include applicant’s position, date hired, compensation, office address, landline numbers and e-mail address)
* Copy of PRC /IBP ID (if professional)
* Copy of company ID

**FOR BUSINESS**

* Copy of business registration from DTI or SEC
* Copy of business permit and mayor’s permit
* Copy of PSA marriage contract (If travelling with spouse)

**FOR STUDENT**

* Original school certification
* Copy of school ID
* Copy of PSA birth certificate (If travelling with immediate family)
* Copy of parent’s documents, original bank certificate, original COE or business documents
* Affidavit of consent from the non-accompanying parent(s) or legal guardian (if travelling with only one parent or without parents)

**FOR RETIRE**

* Copy of senior citizen card or retirement documents
* Copy of PSA marriage contract (If travelling with spouse)

**FOR FOREIGN NATIONALS**

* Copy of i-card

**IF THE COMPANY WILL SHOULDER THE TRIP**

* Original employment certificate for sponsorship
* Copy of business registration from DTI or SEC
* Copy of business permit and mayor’s permit
* **SPECIAL NOTES**

* Additional requirements may be required by the embassy without prior notice.

**Processing Time: minimum 60 working days**

Notice: Processing time and fees are subject to change without prior notice.