TURKEY VISA REQUIREMENT

Visa Fee & Processing Fee **PHP: 11,800**

**GENERAL REQUIREMENTS:**

* Duly completed draft application form
* Two 2x2 colored picture (white background)
* Original passport (6 months valid)
* Old passport issued within the last 10 years
* Original personal bank certificate (must include account type, current balance, account opening date, 6 months average daily balance)
* Original bank statement or certified true copy of passbook for the last 6 months
* Original PSA birth and marriage certificate

**SPECIAL REQUIREMENTS**

**FOR EMPLOYEES**

* Original employment certificate with leave of absence (must include applicant’s position, date hired, salary, date of return to work)
* Copy of latest individual tax return
* Copy of PRC/IBP ID (if professional)
* Copy of company ID

**FOR BUSINESS**

* Copy of business registration (DTI or SEC)
* Copy of business permit or mayor’s permit
* Copy of income tax return
* Copy of financial statements

**FOR STUDENT**

* Original school certificate
* Copy of school ID
* Leave of absence from school (if travelling while classes are ongoing)
* Affidavit of support and consent form (signed by both parents)
* Scanned copy of the parent's full bio page data of the passport

**FOR RETIREE**

* Copy of senior citizen card or retirement documents

**FOR FOREIGN NATIONALS**

* Copy of alien certificate of registration (ACR)
* Copy of international card residence (ICR)
* Re-entry permit

**IF THE COMPANY WILL SHOULDER THE TRIP**

* Guarantee letter from company
* Original bank certificate and bank statements of the company (latest 6 months)
* Copy of business documents and ITR of the company

**SPECIAL NOTES**

* Turkey visa sticker application is applicable for Philippine passport holders who have no valid US visa or Schengen visa.
* Additional requirements may be required by the embassy without prior notice.
* Turkey visa processing if applicable for those availing tour package with us.

**Processing Time: minimum 7-15 working days**

Notice: Processing time and fees are subject to change without prior notice.