**CHINA TOURIST VISA REQUIREMENTS**

Visa Fee & Processing Fee **PHP: 5,500**

**GENERAL REQUIREMENTS**

1. Duly filled-up visa application form (signed)
2. Two passport sized colored picture with white back ground(must be taken within the last six months from the application (please don’t use color white blouse/blazer) for specific details please click here )
3. Original passport (At least 6 months valid beyond intended stay)
4. Original old passport (if not available, need to provide explanation letter)
5. Copy of passport data page
6. Original & Copy of previously used Chinese visa (if applicable)
7. Copy of roundtrip airline reservation
8. Copy of hotel reservation and daily itinerary
9. Original personal bank certificate (must have at least Php100,000 per applicant and must include account type, current balance, account, opening date, 6 months average daily balance and must attached original official receipt/debit memo/certification of waived fee from the bank)
10. Original bank statement or certified thru copy of passbook for the last 6 months
11. Copy of recent personal income tax return
12. Copy of PSA birth certificate and or marriage certificate (if travelling with immediate family)

**SPECIAL REQUIREMENTS**

**FOR EMPLOYEES**

* Original employment certificate with leave of absence (must include applicant’s position, date hired, compensation, office address and landline numbers and e-mail address)
* Copy of PRC/IBP ID (if professional)
* Copy of company ID

**FOR BUSINESS**

* Copy of business registration (DTI or SEC)
* Copy of business permit or mayor’s permit
* Copy of income tax return

**FOR STUDENT MINOR**

* Original school certification
* Copy of school I.D.
* Copy of parent’s document such as original bank certificate, original COE or business documents

**FOR RETIRRE**

* Copy of senior citizen card or retirement documents

**FOR FOREIGN NATIONALS**

* Copy of i-card

**IF THE COMPANY SHOULDER WILL TRIP**

* Guarantee letter from company
* Original bank certificate and bank statements of the company (last 6 months)
* Copy of business documents and ITR of the company

**SPECIAL NOTES:**

* Additional documents may be required by the embassy without prior notice.
* Personal appearance is not required (unless the Embassy request for it).

Processing Time10 - 15 Working Days

Notice: Processing time and fees are subject to change without prior notice.